

**APPROVED**

**BOARD OF DENTISTRY**

**MINUTES**

**CREDENTIALS COMMITTEE**

**TIME AND PLACE:** The Credentials Committee convened on January 25, 2013 at 9:08 a.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, 9960 Mayland Drive, Henrico, Virginia 23233.

**PRESIDING:** Jeffrey Levin, D.D.S.

**MEMBERS PRESENT:** Charles E. Gaskins, III, D.D.S.  
Melanie C. Swain, R.D.H.

**STAFF PRESENT:** Kelley W. Palmatier, Deputy Executive Director  
Donna Lee, Discipline Case Manager  
Indy Toliver, Adjudication Specialist

**QUORUM:** All three members of the Committee were present.

**Arlene M. Martin,  
D.D.S., Applicant  
Case No.: 146265** Ms. Martin appeared without counsel to discuss her Application for Licensure by credentials to practice dentistry in the Commonwealth of Virginia, and the allegations set forth in a Notice of the Board dated October 5, 2012. The Committee received statements and additional evidence from Dr. Martin and discussed the allegations with her.

**Closed Meeting:** Ms. Swain moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Arlene M. Martin. Additionally, Ms. Swain moved that Ms. Palmatier, Ms. Lee and Ms. Toliver attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Committee in its deliberations. The motion was seconded and passed.

**Reconvene:** Ms. Swain moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

Virginia Board of Dentistry  
Credentials Committee  
January 25, 2013

DECISION:  
Case No.: 146265

Ms. Toliver reported that the Committee found Dr. Martin did not meet the requirements of § 54.1-2709 (C)(iv) of the Code of Virginia and 18VAC60-20-71(6) of the Regulations Governing Dental Practice in that she has not been in continuous clinical practice, which has consisted of a minimum of 600 hours of practice in a calendar year, for five out of the six years immediately preceding her application.

The Committee agreed to recommend to the Board that Dr. Martin's Application for Licensure by credentials to practice dentistry in the Commonwealth of Virginia be denied.

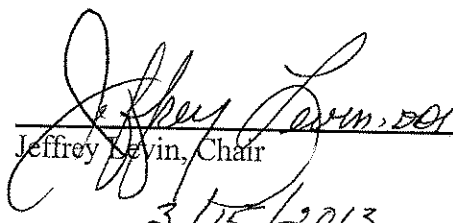
Dr. Gaskins moved to adopt the decision of the Committee. The motion was seconded and passed.


Approval of Minutes:

Upon a motion by Ms. Swain, the minutes from the Informal Conference conducted on August 31, 2012 were approved.

ADJOURNMENT:

With all business concluded, the Committee adjourned at 10:10 a.m.

  
Jeffrey Levin, Chair  
Date 3/15/2013

  
Sandra K. Reen, Executive Director  
Date March 18, 2013